



## ASSIGNMENT OF TENANCY AGREEMENT

<p><b>To be Completed By Current Tenant</b></p> <p>I _____ agree to assign  <small>(print name of current tenant)</small></p> <p>my tenancy agreement to          _____ on _____.  <small>(print name of assignee)                      (effective date)</small></p> <p>Address of Rental Unit: _____</p> <p>Signature of tenant: _____</p> <p>Date: _____</p>
<p><b>To be Completed by Assignee (New Tenant)</b></p> <p>I _____ agree to assume all  <small>(name of assignee)</small></p> <p>obligations of _____  <small>(name of tenant)</small></p> <p>effective _____.  <small>(date)</small></p> <p>Print name of assignee: _____</p> <p>Signature of assignee: _____</p> <p>Date: _____</p>

<p><b>Notes</b></p> <ul style="list-style-type: none"> <li>It is important that your suite looks good and is clean when you show your apartment.</li> <li>Try advertising on the internet sites such as Kijiji and upload pictures of your apartment. Describe your suite with as much detail, i.e., amenities, parking, storage, and rent inclusions.</li> <li>Once someone is interested in renting your apartment, give the site manager his/her name and phone number.</li> <li>The site manager will contact your prospective tenant, provide them with the rental application, and notify you and him/her if the application has been approved.</li> <li>Once you hear that the application is approved, you and the tenant (the assignee) must complete and sign this form. Make 3 copies of the completed form, for you, for your tenant and one that you must give to your site manager.</li> <li><i>Provide the new tenant a copy of your lease as well. We charge \$5.00 for lease copies.</i></li> </ul>
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**LANDLORDS CONSENT**

Astroid Management Ltd. consents to the above-noted assignment subject to the following conditions:

1. The assignee must be approved by Astroid Management Ltd.
2. The assignee must sign a lease renewal agreement for an additional 12 months if the assignment effective date is within the last three months of the assignor's tenancy.

Astroid Management Ltd.      Signed: \_\_\_\_\_      Date: \_\_\_\_\_

**The landlord reserves the right to charge \$75.00 for an assignment.**